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<td>FEW.2</td>
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OVERVIEW

The signage family has been designed to ensure sufficient flexibility, which will suit the majority of Curtin University signage requirements. These Internal Signage Guidelines were created to bring harmony, consistency and ensure quality construction replication to appropriately reflect the Curtin University brand image.

Sign Selection
The signage family has been designed to ensure sufficient flexibility, which will suit the majority of Curtin University signage requirements. The internal hierarchy proposed should provide a suitable selection for each user requirement.

The Signage Guideline standards were created to bring harmony, consistency and ensure quality construction replication to appropriately reflect the Curtin University brand image.

Project Specific
This document does not contain a full list of signage installed at Curtin. If you can't find what you're looking for please contact:

Properties, Facilities and Development, Curtin University
(08) 9266 2020

Sign Location
Signs must be visible and legible for all users. Sign fixing heights play an important role in the legibility of information. It is important signs are located where they will not cause any obstruction, or be obscured.

The orientation of the sign will be specific to its purpose and location.

The success of this signage system will be reliant upon compliance with these signage guidelines, and appropriate masterplanning for each Campus.

Use of a Wayfinding Consultant
It is noted some interpretation of the signage design guidelines will be required to suit unique requirements of a particular project and may require the assistance from a qualified wayfinding consultant.

Refer to the Technical Stakeholder for Signage if you require contact details of Consultants who have worked for the University.

Materials, Finishes & Fixings
The signage design and material selection was carefully considered. The finish of the sign face can have a significant impact on the legibility of information. The proximity of light sources to signs can also play an important role and gloss factors must be considered when specifying materials.

Good quality materials, finishes and fixtures should be selected to ensure longevity and a lasting quality appearance.

The nominated signage contractor must comply with the design intent drawings specified in this signage manual to ensure a consistent and high quality result. Any alteration or amendment to these drawings will require consultation and approval before production.

The signage family is a combination of non-proprietary and proprietary signage items. All internal proprietary signage items have been documented in the following pages.

Quality Assurance
Experience
Signage contractors shall provide evidence that they have a minimum of 5 years experience, and are currently and regularly manufacturing signs similar to those specified in this Manual. Signage contractors will be required to demonstrate experience when quoting on project works.

Planning, Production & Installation
Manufacturer’s Product Data sheets and shop drawings shall be required for each item specified, for approval by Curtin University prior to fabrication.

All items in schedules are to be checked. The signage contractor is to provide an updated message list for each sign, including exact room name, room number, graphic symbol (if any) and Braille (toilet signs only), and indicate the location of each sign on a floor plan.

Samples shall be specifically required for non-specified products submitted as a substitution to the following pages.

Delivery & Storage

All signage items must be stored and delivered in protective packaging. Replacement of damaged items will be required.
The corporate Curtin logo is a very important asset of the organisation. It provides a legal trademark and guarantee of quality for all the products and services that carry the mark. It is also the visual expression of the brand and as such must be valued and used in accordance with these signage guidelines.

The corporate logo is made up of two elements, locked together in a predefined arrangement:

1. The name ‘Curtin University’ within the black bar
2. The ‘shield’

It should never be altered from its original format or embellished with other symbols or colours.

The minimum length the logo can be used is 25. It is available electronically upon request from University Marketing, email: marketing@curtin.edu.au

**Principle**

The Curtin University logo typically appears in reverse on signage elements.

**File Name**

Logo_CurtinUni_PMS125.eps

**Minimum size:** 25

---

In some instances the Curtin full-colour keyline logo needs to be applied to differentiate the logo from the background.

**Curtin logo - Colour positive with keyline**

The minimum allowable contrast between the logo and background should be at least 80 per cent tonal value.

To access Curtin logo assets, visit the brand site, brand.curtin.edu.au
**TYPOGRAPHY: SANSA SOFT PRO**

The type family Curtin Sansa Soft Pro has been specially developed for use in marketing communications and signage by Curtin.

The Curtin Sansa Soft Pro normal has been selected for the primary content of all identification signage and projects the contemporary values of Curtin.

This typeface is elegant, practical and satisfies fully functional and connotative requirements. It is effective in signage and its clarity and legibility helps convey a distinctive corporate identity through its modern, sophisticated, elegant, international look. It is easily recognisable and expresses both practicality and humanism and complement contemporary design values.

Upper case and lower case are used to create a typographic hierarchy. Upper case is used for all headings, primary and secondary with operational information illustrated in lower case.

Curtin Sansa Soft Pro Normal is used on most signage applications.

>> Principle

**Curtin Sansa Soft Pro Normal is used on signage within Signage Standard - 2.**

<table>
<thead>
<tr>
<th>Sansa Soft Pro Normal</th>
<th>Sansa Soft Pro Bold</th>
</tr>
</thead>
<tbody>
<tr>
<td>abcdefghijklmnopqrstuvwxyz</td>
<td>abcdefghijklmnopqrstuvwxyz</td>
</tr>
<tr>
<td>ABCDEFGHIJKLMNOPQRSTUVWXYZ</td>
<td>ABCDEFGHIJKLMNOPQRSTUVWXYZ</td>
</tr>
<tr>
<td>1234567890 (.,!?’)-%$*@</td>
<td>1234567890 (.,!?’)-%$*@</td>
</tr>
</tbody>
</table>
TYPOGRAPHY: HELVETICA

**Principle**

Helvetica is used on sign types within Signage Standard - 1

Helvetica

```
abcdefghijklmnopqrstuvwxyz
ABCDEFGHIJKLMNOPQRSTUVWXYZ
1234567890 (.,!?’]-%$*@ 
```

Helvetica Bold

```
abcdefghijklmnopqrstuvwxyz
ABCDEFGHIJKLMNOPQRSTUVWXYZ
1234567890 (.,!?’]-%$*@ 
```
TYPOGRAPHY: UNIVER CONDENSED

>> Principle
Univers Condensed is used on sign types within signage.

Standard - 1

Univers Condensed
abcdefgijklmnopqrstuvwxyz
ABCDEFGHIJKLMNOPQRSTUVWXYZ
1234567890 (.,!‘?’)-%*$@

Univers Bold Condensed
abcdefgijklmnopqrstuvwxyz
ABCDEFGHIJKLMNOPQRSTUVWXYZ
1234567890 (.,!‘?’)-%*$@
The following internationally recognised icons should appear uniformly throughout the Curtin University signage system.

Refer to the following pages for details relating to placement and sizing for each sign type.

Any new additional icons not shown opposite are required to be submitted to Curtin University for approval prior to use on any signage elements.

>> Principle

Only use a symbol if users will already know its meaning when they enter, without anyone needing to explain it.

Icons appear on signage with an outline to reveal the background colour of the sign.
COLOUR

Whenever reproducing colour always refer to the appropriate colour specifications for the chosen media, relying on PANTONE chips or the current PANTONE colours standard listed in the latest edition of the PANTONE Colour Formula Guide to match colour.

The specifications here cover most print and on-screen requirements.

<table>
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<tr>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Curtin Grey</td>
<td>C 0</td>
<td>M 0</td>
<td>M 23.5</td>
<td>Y 100</td>
<td>C 0</td>
<td>M 0</td>
<td>Y 0</td>
<td>K 100</td>
<td>C 0</td>
</tr>
<tr>
<td>Curtin Gold</td>
<td>C 0</td>
<td>M 0</td>
<td>M 23.5</td>
<td>Y 100</td>
<td>C 0</td>
<td>M 0</td>
<td>Y 0</td>
<td>K 100</td>
<td>C 0</td>
</tr>
<tr>
<td>Curtin Black</td>
<td>C 0</td>
<td>M 0</td>
<td>M 23.5</td>
<td>Y 100</td>
<td>C 0</td>
<td>M 0</td>
<td>Y 0</td>
<td>K 100</td>
<td>C 0</td>
</tr>
<tr>
<td>White</td>
<td>C 0</td>
<td>M 0</td>
<td>M 23.5</td>
<td>Y 100</td>
<td>C 0</td>
<td>M 0</td>
<td>Y 0</td>
<td>K 100</td>
<td>C 0</td>
</tr>
<tr>
<td>Process Colour</td>
<td>C 0</td>
<td>M 0</td>
<td>M 23.5</td>
<td>Y 100</td>
<td>C 0</td>
<td>M 0</td>
<td>Y 0</td>
<td>K 100</td>
<td>C 0</td>
</tr>
<tr>
<td>RGB</td>
<td>R 145</td>
<td>G 146</td>
<td>B 150</td>
<td>R 181</td>
<td>G 140</td>
<td>B 10</td>
<td>R 61</td>
<td>G 51</td>
<td>B 43</td>
</tr>
<tr>
<td>Web safe</td>
<td>Hex # 999999</td>
<td>Hex # B58B0B</td>
<td>Hex # 000000</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dulux Colour</td>
<td>Flooded Gum</td>
<td>Balsam Pear</td>
<td>Black PG1 A9</td>
<td>Vivid White</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Vinyl Colours</td>
<td>Calon Medium</td>
<td>Calon Gold</td>
<td>Calon Black 03</td>
<td>Calon Matt White</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Grey 50</td>
<td>Metallic 04</td>
<td>OR Calon Imitation</td>
<td>OR Matt Black 40</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Gold 59</td>
<td>Gold 59</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**WW.1 WAYFINDING - WALL MOUNTED**

**Photo Reference**

**Installation Guide**

Scale 1:20
Setup principle also applies to Type 1 Primary Directory

**Front Elevation**

Scale 1:5
S2K Architectural Modular Series - 3000 Series Slats

**Font**

Univers Bold Condensed 86pt

**Charcoal Metallic** background with Anodised Aluminium text showing through @22 high

**Charcoal Metallic** vinyl text @22 high
WS.1
WAYFINDING - SUSPENDED

Installation Guide
Scale 1:20

Minimum 2400 to the underside
Check with client if this is not possible

LEVEL 2

Room 351 CBS Service Team
Rooms 305-320 & 342-345
Rooms 302 & 333-348

Charcoal Metallic background with Anodised Aluminium text showing through @22 high
Charcoal Metallic vinyl text @22 high
Info maybe double sided, ensure arrow directions

Front Elevation
Scale 1:5
S2K Architectural Modular Series - 3000 Series Slats

Font
Univers Bold Condensed 86pt

Font
Univers Bold Condensed 86pt

S2K Architectural Modular Series - 3000 Series Slats

Charcoal Metallic background with Anodised Aluminium text showing through @22 high
Charcoal Metallic vinyl text @22 high
Info maybe double sided, ensure arrow directions

Font
Univers Bold Condensed 86pt

LEVEL 2

Front Elevation
Scale 1:5
S2K Architectural Modular Series - 3000 Series Slats

Charcoal Metallic background with Anodised Aluminium text showing through @22 high
Charcoal Metallic vinyl text @22 high
Info maybe double sided, ensure arrow directions

Font
Univers Bold Condensed 86pt

LEVEL 2
**ID.1.1 IDENTIFICATION (DOOR SLIDER)**

- **Permanently fixed door number flips to align with door handle.**
- **Font:** Not all buildings have the same font. Contractor to confirm font for specific buildings following site review. Helvetica Bold - 53pt. Text must be engraved @14 high.
- **Silver metallic rowmark (to fit 32 extrusion) on black engraving plastic, clear anodised ticket strip.** Removable room name.

**Front Elevation - Left Aligned Handle**
Scale 1:5

**Front Elevation - Right Aligned Handle**
Scale 1:5

**CHEMISTRY LABORATORY**

- 125
- CHEMISTRY LABORATORY

- 90 (FIXED)
- 600 (VARIIES)
  - Currently not all doors have the same length name plate holder. Confirm on site for each door application.
- 690 (VARIIES)
  - As per note above
- centre
- centre

**CHEMISTRY LABORATORY**

- 125
- CHEMISTRY LABORATORY

- 32
- centre

**CHEMISTRY LABORATORY**

- 125
- CHEMISTRY LABORATORY

- 90 (FIXED)
- 600 (VARIIES)
  - Currently not all doors have the same length name plate holder. Confirm on site for each door application.
- 690 (VARIIES)
  - As per note above
- centre
- centre
ID.1.1A
IDENTIFICATION - TYPE 1A (SOLID DOOR WITH LATCH)

Photo Reference

Installation Guide: Right Aligned Handle
Scale 1:20
Example: Solid door with latch

Installation Guide: Left Aligned Handle
Scale 1:20
Example: Solid door with latch

Align sign to same side as door latch.

Align to top of door handle plate.
ID.1.1B
IDENTIFICATION - TYPE 1B (SOLID DOOR WITH LOCK)

Installation Guide: Right Aligned Handle
Scale 1:20
Example: Solid door with lock only

Installation Guide: Left Aligned Handle
Scale 1:20
Example: Solid door with lock only
ID.1.1C
IDENTIFICATION - TYPE 1C (GLAZED DOOR WITH MULLION)

Installation Guide: Right Aligned Handle
Scale 1:20
Example: Glazed door with mullion

Installation Guide: Left Aligned Handle
Scale 1:20
Example: Glazed door with mullion
**ID.1.2 IDENTIFICATION - TYPE 2 (VINYL GRAPHICS)**

**Installation Guide**

*Scale 1:20*

Vinyl graphic to line adjacent to door handle. Adjust alignment when handle is on right / left side. NOTE: Text will be specific to room or building.

**Minimum margin 50 from glazing edge (check for obscuring issues)**

**Front Elevation**

*Scale 1:2*

**Fabrication Specs**

Graphics / text to be matt opaque white vinyl - 3M. NOTE: If vinyl is applied to solid door adjust colour to ensure 30% contrast with background. Confirm with Client representative of any change.

**Font**

Univers Bold Condensed - 118pt

**Photo Reference**

[Image of a door with vinyl graphics indicating a chemistry laboratory]
RC.1
ROOM CAPACITY

The maximum person capacity for this room is 24

Fabrication Specs
3mm clear acrylic panel
Reverse cut black vinyl letters backed with yellow vinyl - Primrose Yellow (Arlon).
Double sided tape to rear. Soft edges.

Example only

Installation Guide
Scale 1:20

Font
Helvetica Bold 70pt

Front Elevation - Layout A
Scale 1:2

Fabrication Specs
3mm clear acrylic panel
Reverse cut black vinyl letters backed with yellow vinyl - Primrose Yellow (Arlon).
Double sided tape to rear. Soft edges.

Font
Helvetica Bold 146pt
Capacity number to suit specific location. Confirm on site prior to production.
**WS.2**
**WAYFINDING - SUSPENDED**

**Font**
Sansa Soft Pro Normal
170pt. Kerning: -15

**Front Elevation**
Scale 1:5

**Fabrication Specs**
5 Aluminium panel (or equivalent), with fronts 2 pack painted to match Pantone Cool Grey 8.
Black and white vinyl lettering / arrow and icon details applied over sign panel.
Signage to be suspended from ceiling with 1.5 stainless cable, with suitable 5 spacer between panels.
Contractor required to provide shop drawings of fixing methods.
WS.2
WAYFINDING - SUSPENDED

Single Panel Example

Double Panel Example

Triple Panel Example

Photo Reference

Minimum 2400 to the underside
Check with client if this is not possible

Minimum 2400 to the underside
Check with client if this is not possible

Minimum 2400 to the underside
Check with client if this is not possible

LEARNING SPACE 103,107,116
LIFTS
TOILETS
## WW.2 WAYFINDING - WALL MOUNTED

### ELEVATIONS

Scale 1:5

### Fabrication Specs

3 Aluminium panel (or equal equivalent), with all sides 2 pack painted to match Pantone Cool Grey 8.
Black vinyl to wrap top and bottom of sign for a neat finish. Satin Clear coat over.
3M matt cast white vinyl lettering / arrow and icon details applied over sign panel.
Signage to be wall mounted with 15 backing panel (inset 25 from all edges). Concealed fixings. Paint black.
5 gap between panels.
Contractor required to provide shop drawings of fixing methods.
WW.2
WAYFINDING - WALL MOUNTED

Installation Guide
Scale 1:20
ID.2.1
IDENTIFICATION - TYPE 1

**Front Elevation: Layout A**
Scale 1:4

Font
Curtin Sansa Soft Pro Normal
All caps, 86pt, Tracking -15

**Fabrication Specs**
2 aluminium fabricated sign panel – cut to shape. Edges to be flush with no sharp edges. Corners rounded off.
2-pack paint background to match Pantone Cool Grey 8.
Blank band to be applied with black vinyl - wrap top and bottom of sign panel. Satin clear coat applied over to encapsulate black vinyl.
Graphics / text to be matt opaque white vinyl - 3M.

**Front Elevation: Layout B**
Scale 1:4

210 STAFF ONLY

If no room number is required, delete number, but black panel remains.
**ID.2.1A**
IDENTIFICATION - TYPE 1A (SOLID DOOR WITH LATCH)

**Installation Guide: Right Aligned Handle**
Scale 1:20
Example: Solid door with latch lock

**Installation Guide: Left Aligned Handle**
Scale 1:20
Example: Solid door with latch lock

Double Panel Example
If TWO door plates are required provide a 10 space. No room number required on lower panel.

Butt sign to same side as door latch

Align to top of door handle plate.
ID.2.1B
IDENTIFICATION - TYPE 1B (GLAZED DOOR)

Application to Glazing
When applied to glazing an extra layer of black vinyl is required to conceal all glue fixings from inside the room. Apply black vinyl, cut to shape, to the front of glass, with sign panel placed over (double layer).
Coordination of installation may be required with graphic film (where applicable).

Double Panel Example
If TWO door plates are required provide a 10 space. No room number required on lower panel.

Installation Guide: Right Aligned Handle
Scale 1:20
Example: Glazed door
Layout B should be aligned to the same side as the

Installation Guide: Left Aligned Handle
Scale 1:20
Example: Glazed door
Layout A should be aligned to the same
ID.2.2
IDENTIFICATION - TYPE 2 (125 LETTERING)

Fabrication Specs
Room Number to be opaque matt white vinyl applied to outside of glazing - 3M.

Notes
Ensure correct text alignment when installing signage. Always refer to content schedule for notes, and locations plans for indicative placement. Confirm on site prior to install.

Font
Curtin Sansa Soft Pro Normal - 470pt
Tracking -15

Front Elevation
Scale 1:1

Photo Reference
ID.2.2
IDENTIFICATION - TYPE 2 (125 LETTERING)

Installation Guide: Door with mid-rail
Install signage flush with mid-rail as per example

Installation Guide: Full Glazed Door
Install signage 30 above decal as per example
**IDC.2**
IDENTIFICATION - CANTILEVERED ROOM NUMBER

**Fabrication Specs**
10 acrylic fabricated sign panel. Edges to be mitred and flush with no sharp edges.
Corners rounded off.

2-pack paint to match Pantone Cool Grey 8 and Pantone Process Black C (Dulux colour Black PG1A9) with pearl effect satin finish (to edge & bracket details - both sides).

Graphics / text to be matt opaque white vinyl - 3M

Accessible blue to match Pantone 2945 with white icon / text if required

Black “L shaped” aluminium bracket fixed to wall with concealed fixings. All screws to be countersunk and colour-matched.

Additional black strip required to conceal fixings on Side B. Signage fabricator to confirm fixing method, and provide shop drawings for approval.

Height above floor level to align with top of door frames.
**FW.2**
**FACILITY - WALL MOUNTED**

**Fabrication Specs**
2 acrylic fabricated sign panel.
Edges to be mitred and flush with no sharp edges. Corners rounded off.
Raised Braille tactile membrane applied with colours to match Pantone Cool Grey 8 and to match Pantone Process Black C (Dulux colour Black PG1A9) with pearl effect satin finish.
Accessible blue to match blue B21 ultramarine with white icon / text if required
Correct braille to be inserted in all instances.
Text to be upper and lower case and aligned left.
Colours to be prototyped and approved prior to construction. Colour to be tested under ambient light conditions on site.
Signage contractor to ensure fabrication method meets compliance with BCA and Australian Standards.

**Font:**
Curtin Sansa Soft Pro Normal
75pt on 90pt leading, Tracking -15

**Front Elevation - Layout A**
Scale 1:2

**Female Toilet**

**Photo Reference**

[Image of a sign panel with dimensions and layout details]
FW.2
FACILITY - WALL MOUNTED

**Examples**
Scale 1:10
NOTE: Correct braille to be inserted in all instances
**FW.2**
FACILITY - WALL MOUNTED

- **Installation Guide: Layout A**
  Scale 1:20

- **Installation Guide: Layout B**
  Scale 1:20

- **Installation Guide: Centre on Door**
  Scale 1:20

Preferred location:
Position alongside door on wall next to door handle

Secondary location:
centred on door if there is no available wall space - use Layout A
**FC.2**
**FACILITY - CANTILEVERED**

**Fabrication Specs**
10 acrylic fabricated sign panel. Edges to be mitred and flush with no sharp edges. Corners rounded off.

2-pack paint to match Pantone Cool Grey B and Pantone Process Black C (Dulux colour Black PG1A9) with pearl effect satin finish (to edge B bracket details - both sides).

Graphics / text to be matt opaque white vinyl - 3M

Accessible blue to match Pantone 2945 with white icon / text if required

Black “L shaped” aluminium bracket fixed to wall with concealed fixings. All screws to be countersunk and colour-matched. Additional black strip required to conceal fixings on Side B. Signage fabricator to confirm fixing method, and provide shop drawings for approval.

Height above floor level to align with top of door frames.
ST.2.1
STATUTORY - TYPE 1 (23MM)

Layout A - left aligned

FIRE SAFETY DOOR
DO NOT OBSTRUCT

Font:
Curtin Sansa Soft Pro Normal
All caps, 86pt on 106pt leading,
Tracking -15

Layout B - right aligned

FIRE SAFETY DOOR
DO NOT OBSTRUCT

Front Elevation
Scale 1:2

Fabrication Specs
White Self Adhesive Vinyl applied direct to door.
ST.2.1
STATUTORY - TYPE 1 (23MM)

Installation Guide: Layout B - Right aligned text
Scale 1:20
Position on both sides of a double door

Installation Guide: Layout A - Left aligned text
Scale 1:20
Position on both sides of a double door
ST.2.2
STATUTORY - TYPE 2 (50MM)

Font
FIRE HOSE REEL (50 text)
Font: Curtin Sansa Soft Pro Normal
All caps, 190pt on 190pt leading, Tracking -15

Font
FIRE EXTINGUISHER (32 text)
Font: Curtin Sansa Soft Pro Normal
All caps, 120pt on 166pt leading, Tracking -15

Front Elevation
Scale 1:2

Fabrication Specs
White Vinyl applied directly to door.
ST.2.2
STATUTORY - TYPE 2 (50MM)

Installation Guide: Application to door
Scale 1:20
**FEC.2**  
**FIRE EXTINGUISHER - CANTILEVERED**

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**Fabrication Specs**

10 acrylic fabricated sign panel.  
Edges to be mitred and flush with no sharp edges. Corners rounded off.  
2-pack paint to match Pantone 485 Red / ensure meets BCA requirements and Pantone Process Black C (Dulux colour Black PG1A9) with pearl effect satin finish (to edge & bracket details - both sides).  
Graphics / text to be gloss opaque white vinyl.  
Black “L shaped” aluminium bracket fixed to wall with concealed fixings. All screws to be countersunk and colour-matched.  
Additional black strip required to conceal fixings on Side B. Signage fabricator to confirm fixing method, and provide shop drawings for approval.  
Above floor level height to be consistent with INT2.2 Facility Cantilevered Signs, while meeting BCA requirements.  
Height above floor level to align with top of door frames.

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**Photo Reference**

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**Elevations**  
Scale 1:2
FEW.2
FIRE EXTINGUISHER - WALL-MOUNTED

Fabrication Specs
3 acrylic fabricated sign panel. Edges to be mitred and flush with no sharp edges. Corners rounded off.
2-pack paint to match Pantone 485 Red / ensure meets BCA requirements and Pantone Process Black C (Dulux colour Black PG1A9) with pearl effect satin finish.
Graphics / text to be gloss opaque white vinyl.
Concealed fixings to wall.
Above floor level height to be confirmed on site - ensure compliance with BCA requirements.
FEW.2
FIRE EXTINGUISHER - WALL-MOUNTED

NOTE: Position of the curve is required to be coordinated on site as per below.