

# COURTESY PARKING PERMIT APPLICATION FORM



## Eligibility Criteria

To be eligible for a courtesy bay parking permit, you must meet one of the following criteria:

- Require the use of a wheelchair, crutches, walking frame or other specific mobility aid; or have a short term disability and/or medical condition that significantly impacts on mobility.
- Be an expectant mother, whose mobility is *significantly affected* by their pregnancy, and has supporting information from their treating medical practitioner to this effect.
- Be a carer/ spouse/ parent for a regular visitor with a vision impairment, who is unable to drive themselves to campus.

If you do not meet at least one of the above criteria, you are not eligible for a courtesy bay parking permit. For further information, please contact the Parking and Traffic Office on 9266 7116 or at [parking@curtin.edu.au](mailto:parking@curtin.edu.au)

## How to Apply

All applications must be endorsed by a Doctor, Occupational Therapist or \*Curtin Disability Services

PART A: Must be completed by the applicant.

PART B: Must be completed by your Doctor, Occupational Therapist or \*Curtin Disability Services.

**NOTE - All applications need to be approved by Curtin Disability Services or Curtin Staff Disability Services before being processed.**

**\*Curtin Disability Services contact;**

Building 109, level 2

Telephone: 9266 7850 (students)

Fax: 9266 3052

Freecall: 1800 651 878

Email: [disabilityservices@curtin.edu.au](mailto:disabilityservices@curtin.edu.au)

**\* Curtin Staff Disability Services contact:**

Building 599, internal ext 3030

## Submitting Your Application

Send your completed application to:

**In person:** Parking and Traffic Office building 115.

**Post:** Curtin University, Parking and Traffic Office, building 115. GPO Box U1987 Perth 6845

**Email:** [parking@curtin.edu.au](mailto:parking@curtin.edu.au)

**Fax:** 9266 3223

## Processing Time

Assessment of new applications will take a minimum of five working days but may take longer if additional information is required from your Doctor or Occupational Therapist.

## More Information

For more information about Courtesy Parking Permits, please visit [www.parking.curtin.edu.au](http://www.parking.curtin.edu.au) or call 9266 7116

## Fees

- A fee of \$6.00 per day applies

A Courtesy Parking Permit entitles the holder to park in any Courtesy Bay when one is available. If a Courtesy Bay is not available the holder of a Courtesy Parking Permit is entitled to park in any green, yellow, visitors or Pay by Phone area. Courtesy Parking Permit does not entitle the holder to parking in an ACROD bay. Payment must be received before the permit will be issued.

**Payment by Cash, credit card or EFTPOS to be made directly with the Parking and Traffic office, building 115**

# PART A – TO BE COMPLETED BY THE APPLICANT

## Applicant Details

Surname					
Given Names				ID	
Address				Suburb	
P/Code				Current Parking Permit number (Staff only)	
Vehicle					
Make	Colour	Body Type		Plate no.	
Permit Duration	Start Date		End Date		
Fee @ \$4.00 per day	\$	Permit Number Issued			

## Applicant Statement

### 1. Do you require the use of any mobility aids?

Yes, please state:

- Type of mobility aid: \_\_\_\_\_
- Frequency of use: \_\_\_\_\_

No, please state how often your walking is restricted:

\_\_\_\_\_

### 2. What is the greatest distance you can walk? \_\_\_\_\_ Metres.

### 3. Are you an expectant mother? If so, what is your expected date of confinement \_\_\_\_\_

### 4. Recent Medical Reports

Please attach copies of any recent medical reports relevant to your application for a Courtesy Parking Permit.

Reports Attached  Yes  No

### 5. Have you registered with Curtin Disability Services Yes No

### 6. I confirm that my signature verifies the following:

- The information contained in this form has been endorsed by my Doctor/Occupational Therapist/Curtin Disability Services who, in turn, may disclose information about me to assist with my application; and
- The information in this application is correct to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Payment Details

### Payments by cheque/money order

Cheques and money orders must be made payable to Curtin University and posted to:

Curtin University  
Parking and Traffic  
Building 115  
GPO Box U1987  
PERTH 6845

Payment by Cash, credit card or EFTPOS to be made directly with the Parking and Traffic office, building 115

# PART B – TO BE COMPLETED BY YOUR DOCTOR, OCCUPATIONAL THERAPIST OR CURTIN DISABILITY SERVICES

## Doctor/Occupational Therapist Statement

### 1. The Applicant

Surname		First Name	
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- Is a carer/spouse/parent for a regular visitor with a vision impairment, who is unable to drive themselves; or
- Requires the use of a wheelchair, crutches, walking frame or other specific mobility aid; or have a short term disability and/or medical condition that significantly impacts on mobility; or
- Is an expectant mother whose mobility is *significantly affected* by their pregnancy.

### 2. Is the applicant's ability to walk likely to improve following treatment, recovery or rehabilitation?

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### 3. What is the expected duration of the treatment/recovery?


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### 4. Expectant date of confinement of applicant \_\_\_\_\_

## Doctor/Occupational Therapist/Curtin Disability Services Identification

(Please print or stamp these details)

Name			
Postal Address			
Suburb			
Registration No.			
Email			
Phone		Fax	

I certify that I have seen the applicant in a professional capacity and my signature below verifies ALL of the following that have been marked with an 'X':

- The information supplied within this application form is correct to the best of my knowledge;
- The applicant has a significant mobility impairment;
- The applicant is pregnant with a confirmed confinement date;
- I am not the applicant or an immediate family member of the applicant;
- I agree to be contacted to verify the information contained in this form;
- I understand that it is an offence to verify any false information provided in this application

Signature: \_\_\_\_\_ Date: \_\_\_\_\_